

# Rochester City School District COVID-19 Reopening Plan

## Building Specific

Building Name: Roberto Clemente School #8

Address: 1180 St. Paul Street

Principal: Stephanie Thompson

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### **General Information:**

#### Cohorts:

- In person instruction and Distance Learning instruction: Pre-K- 4th grade students will attend in person following a group A and a group B schedule.
  - Group A students in grades pre-K- 4th: will attend in person instruction on Monday and Tuesday with distance learning occurring on Wednesday, Thursday, and Friday.
  - Group B students in grades pre-K-4th: will attend in person instruction on Thursday and Friday with distance learning occurring on Monday, Tuesday, and Wednesday.
  - Special Education classrooms (8:1+2, 12:1+1) in grades K-4 will attend in person instruction divided into two instructional groups (Group A=Monday, /Tuesday, Group B=Thursday, /Friday)
  - Students in grades 5th-8th grade will participate in distance learning Monday, Tuesday, Wednesday, Thursday, and Friday.
  - No students will report in person on Wednesday's.
  - Staff will report to the school building Monday- Friday.

### **Hybrid Model PreK-4**

Following is the hybrid model for students in PreK-4, students with disabilities in specialized programs in PreK-12, and self-contained programs PreK-6. This model will meet the needs of our youngest students and some of our students who demonstrate significant academic and social emotional needs. The model is designed to address the guidelines as outlined by NYS Education Department, Monroe County and NYS Health Departments, and CDC. Within the hybrid model, students will be grouped in a heterogeneous manner to ensure inclusiveness, equity, and access for all. Groups will be balanced across all demographics and sub group categories as outlined by ESSA. Whenever possible, the groups will be determined based on households within a given school.

*The hybrid model will be implemented in phases beginning with students in Prek-4, k-6 special classes and k-12 specialized programs. Students not in school for the hybrid model will receive instruction through the distance learning model.*

### **Distance Learning**

The days where students are scheduled for remote learning, instruction will be an extension of the classroom. Students would be engaged in a variety of learning experiences which may include pre-recorded video of a teacher providing direct instruction, a video of other teachers teaching a skill, a link to an article for a student to read and respond to, a math or science problem set to be worked on and

submitted for feedback, etc. The learning platforms will be Seesaw at K-2 and Google Classroom Grades 3-12. A combination of synchronous large group instruction, synchronous small group instruction, and asynchronous learning will be provided to students.

### **Distance Learning 7-8**

Students in grades 7-8 will follow their typical class schedule in a remote learning environment. Doing so will ensure consistency and continuity of instruction, eliminate conflicts, and build natural breaks (lunch) into the day for students. This also retains planning time for teachers. Class periods will be adjusted to allow for a “screen time break” and transition time between classes. A combination of synchronous large group instruction, synchronous small group instruction, and asynchronous learning will be provided to students each week.

### **Hybrid Model 7-8 (when decided to implement)**

Week 1 / Week 2: Students come to school four days a week to receive face to face learning. Students will be split into Group A or Group B to provide 50% occupancy and groupings will include grade level, courses, and cohorts. Direct instruction will be delivered to students in small groups within their classroom while maintaining health and safety measures outlined by CDC guidelines. Note: Parent Preference to Distance Learning: students will work 100% remotely and will not come to the building for instruction. Parents need to contact the school as soon as possible to indicate distance learning is preferred.

### **Social Distancing-**

- Social Distancing – We will maximize social distancing whenever possible. Students and staff will remain 6 feet apart as much as possible.
  - Floor, hallways and sidewalks will be marked for social distancing
  - Physical Footprint / Utilization of Space – All areas of the building will adhere to guidance
- Hallways: social distancing will be in effect in hallways. There will be designated staircases for up only and down only.
  - Students and staff must wear face masks at all times in the hall.
  - Up only staircases-Center Staircase
  - Down only staircases- Exit 6 and Exit 8
  - Staff and students will move single file in hallways and stay to the right-hand side
- Elevator Use:
  - Elevators should be used only when absolutely necessary.
  - Only one person allowed on an elevator at a time.

### **Social Distancing Classroom Plans:**

- Classroom Seating:
  - Students’ desks must be 6 feet apart (side by side).
  - All students should be facing forward.
  - Students are only allowed to work at their designated space all day.
  - Students will not share any materials.
  - Rugs will be rolled up and stored.

- Small group tables (horseshoe/ kidney) will be removed and stored.
- Student spaces will be cleaned daily.
- Student materials will be switched out after Group A finishes, and before Group B attends.
  - Students will have an individual bag for their materials.

## **INSTRUCTION-**

### **HYRBID MODEL-**

#### **Cohorts:**

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  - No students will report in person on Wednesday's.
  - Staff will report to the school building Monday- Friday.

### **ALL VIRTUAL MODEL-**

- PreK through 8th Grade students will follow a distance learning plan.
  - Monday, Tuesday, Thursday, and Friday will be distance learning.
  - Wednesday will be a planning/ PLC day.
  - The safety and health of all of our staff and students is our number one priority
  - Teachers will schedule virtual office hours daily
  - Teachers will teach synchronous online lessons via GOOGLE CLASSROOM / Google Meet / Zoom
  - Course schedule will be provided to teachers, parents and students
  - Support families and students to get technology and MiFi devices if needed
  - Teachers will take daily attendance and monitor students' participation.
    - For students not engaged-home visits, phone calls
    - Possible referral to Attendance Team for outreach
  - Weekly scheduled grade level meetings
  - Weekly professional development for staff for online instruction
  - Weekly communication home to parents via GOOGLE VOICE

### **Special Area Teachers:**

- Specials:
  - Art and Music will come to the classroom to provide instruction.

- All materials used will be cleaned between each student use.
- Physical education will be held in the gymnasium.
- Students must always be 12 feet apart during physical education.
- All equipment must be cleaned between classes.
  - Teaching Materials:
    - Staff should consider creating a bin or cart with teaching materials (teachers guides, plan books, etc.) that can be easily mobile.
    - Access to classrooms may be limited on Wednesdays for deep cleaning to occur.

**Shared Spaces:**

A schedule will be available for teachers to sign-up to use the cafeteria for activities. The custodian will get a copy of the schedule in order to plan a schedule to disinfect following each use. Playgrounds do not require disinfection between cohorts.

**Designated Pick-up and Drop-off Location for Deliveries:**

The loading dock in the custodial area will be the location for deliveries. When deliveries are received, the custodial staff will deliver the items to the appropriate location.

**Face Covers**

Face covers must be worn whenever an individual is within six feet of another person and in all communal areas. Encourage face cover wear at all times.

**Face Cover Location(s):**

Face coverings will be made available at each of the four entrances into the building, in the Main Office and the Nurse's office.

**Face Cover Breaks:**

-Teachers will create schedules in the classrooms for mask breaks. When scheduling a mask break, each of the staff and students will have at least six feet of space in all directions.

**Screening & Visitor Log**

**Student Screening:**

- Student Screening Locations: Exits 1, 2, 6 and 8 for morning arrival. Exit 1 for all additional arrivals.
  - K-4th Grade: There will be assigned staff members at Exit 1, Exit 6 and Exit 8 (for bus riders) and Exit 2 (for students riding small bus) taking temperatures each morning.
  - Pre K:
    - Pre K3 will enter through Exit 1 at 7:45 am. Only students will be allowed to enter the building after having their temperature checked.
    - Pre K4 will enter through Exit 1 at 7:45 am. Only students will be allowed to enter the building after having their temperature checked.
  - Staff will complete an online screening questionnaire daily (electronically) before reporting to work.

**Identify Screening Team:**

-The screening team will consist of SSO's and administrators at each of the four exits/entrances.

### **Staff Screening:**

Staff Screening Locations:

- ALL staff and students will be temperature checked before entering the building.
  - ALL staff must enter through the Exits 1&2 and have their temperature checked before going into the main building.
  - Staff will complete an online screening questionnaire daily (electronically) before reporting to work.
  - Staff may begin to enter the building at 6:45 am.
- Each staff member must swipe their own badge before entering the building. Every badge needs to be swiped for monitoring.
- By each staff member swiping their badge, the district is able to monitor which staff is in which building (in order to report any potential spreading).

Identify Screening Team:

The screening team will consist of SSO's and administrators at the two main entrances (Exit 1 & Exit 2) beginning at 6:45am.

### **Visitor Screening & Log:**

Visitors will not be allowed in building. In the event a visitor must come inside the building they must be logged and screened.

Visitor Screening Location:

- Visitor screening location will be Exit 1.

### **Positive Screening**

Identify a dedicated isolation room for students or staff members that with a temperature, signs of illness, and/or a positive response to the screening questionnaire. Students must be supervised prior to being picked up or otherwise sent home. Students' parent/guardian must be provided with information on testing resources and advised to contact their healthcare provider. If possible, staff members should leave the building immediately. Advise staff to contact their healthcare provider and the Benefits Department.

Isolation Room Location:

- Room 106 will be identified as the isolation room in the event that a student is showing symptoms.

### **Safety Drills:**

Safety drills must be performed. All on-site students and staff must participate in drills. Identify how drills will be conducted.

Evacuation Drills:

- PreK-1<sup>st</sup> grade will exit building through Exit 9
- 2<sup>nd</sup> and 3<sup>rd</sup> grade will exit building through Exit 8
- 4<sup>th</sup> grade will exit the building through Exit 6
- While transitioning through the building and exiting the building teacher will ensure students are six feet apart.

#### Lockdown Drills:

- Each teacher will create a room-based plan taking six-foot social distancing into consideration.

#### **Daily Supply Inspection:**

Supplies must be inspected daily. Supplies to be inspected include: face covers, tissues, hand hygiene materials (i.e., soap, paper towels, hand sanitizer) and cleaning supplies (i.e., disinfectant, paper towels, general purpose cleaner). Supply quantities could limit the ability of a building to stay open. It is important that low supply amounts are reported immediately.

Identify people responsible for the daily supply inspection and the location the inspection forms (*Daily Checklist for Supplies*) will be kept:

- The Head Custodian, nurse and office staff will check supplies on a daily basis.

#### **Communication and Engagement**

- Given the complexities around the reopening of schools during the COVID-19 pandemic, our school will provide regular and frequent communication to students, families, staff, and the wider community through our website, robocalls, emails, text messages, and social media.
- We will communicate with our multilingual families in their preferred language and mode.

#### **Social-Emotional Learning**

- Our school acknowledges the correlation between academic learning and social-emotional and mental health needs of students. We recognize that if students are not feeling safe and secure - physically, socially, and emotionally - they cannot optimize their learning. Therefore, we remain committed to attending to the social-emotional and mental health needs of our students under all learning circumstances.
- Classroom teachers will maintain a positive, supportive, and respectful learning environment in all settings. Time will be allocated for teachers to facilitate class meetings and community circles. Administrators and all members of the Social-Emotional Team (Administrators, counselors, social workers, school psychologists, school nurse, and behavior specialists) will continue to support individual students, teachers, and families during periods of distance learning.

#### **Attendance and Chronic Absenteeism**

- Students must attend instruction daily, even when that instruction is being provided in a remote learning environment. Each teacher will take daily attendance for each class at the secondary level, and every day at the elementary level by the child's teacher. Teachers and students are expected to engage in substantive daily interaction (teacher to students and students to teacher).
- Our Building Attendance Team will support teachers and families relative to student engagement with remote learning protocols and expectations, including regular attendance and work completion.

#### **Child Nutrition**

- Pre-made breakfast and lunches will continue to be available to all our students at all our High School Distribution Sites from 9 am to 1 pm Monday through Friday for any student that is not on site for instruction.

